

## About Kekst CNC

Kekst CNC is a leading global strategic communication consultancy. Our global team of 250 professionals serve clients from our 13 offices in New York, London, Munich, Berlin, Frankfurt, Brussels, Paris, Tokyo, Seoul, Hong Kong, Dubai, Abu Dhabi and Stockholm. As trusted advisors, the firm brings expertise on high stakes matters like: M&A, shareholder activism and governance, crisis communications, restructurings, regulatory investigations, litigation support, investor relations, IPO communications, issues and reputation management, change management and employee engagement, as well as digital and social communications. Kekst CNC is part of the Publicis Groupe, the world's third largest communications group.

We are a dynamic HR team and are looking for an **intern** to support our team in **Munich** with immediate effect for an assignment period of at **least 6 months**.

## Intern Human Resources & Employer Branding (m/w/d)

### Main Responsibilities:

- Research and analysis of employer brand status and recommendations
- Analysis of university and higher education institutes with view to marketing activities
- Review of advertisements in close co-operation with Marketing and updating of content
- Updating and maintaining Intranet activities e.g. new employees
- Participating in idea creation for new employer branding activities
- Preparation of key figure reports for HR controlling, analysis and evaluation of surveys and research activities
- Creation, administration and filing of personnel documents (e.g. contracts, certificates of employment)

### Requirements:

- Completed or very advanced bachelor's degree, preferably with HR or Marketing focus
- Ideally first practical experience in the HR and/or Employer Branding environment
- Analytical thinking, curiosity, and high solution orientation
- Enjoys communicating, is sociable and helpful
- Very good knowledge of MS Office, especially MS PowerPoint and MS Excel
- A thirst for knowledge and the desire to develop your full potential
- An independent way of working, although you also like working in a global team
- Excellent knowledge of German and preferably fluent English

### What we offer:

- At Kekst CNC, ideas are more important than hierarchies - you will be a full member of our global team, have a steep learning curve and work on a variety of exciting HR topics.
- We combine the highest level of professionalism with fun at work, you can expect an inspiring working atmosphere as well as a challenging global environment.
- You will work in the heart of Munich, surrounded by a dynamic team of experienced HR experts who will be happy to share their knowledge and welcome you

**Please send your resume and cover letter, or any questions related to the role,  
to the following e-mail address: [career-emea@kekstcnc.com](mailto:career-emea@kekstcnc.com)**

We look forward to your application!

Kekst CNC is an Equal Opportunity Employer. All qualified applicants will receive considerations for employment without regard to race, colour, age, religion / belief, sex, sexual orientation, gender identity / expression, national origin, disability, marriage and civil partnership status, pregnancy and maternity status, or any other characteristic protected under EU, state or local law, where applicable.